

BUTTS COUNTY DEPARTMENT OF LEISURE SERVICES SUMMER  
CAMP 2017 PARENT INFORMATION SHEET

**GENERAL PURPOSE:** The Summer Day Camp Program strives to provide a quality day camp environment for campers ages 5-12. Through providing social, educational, and recreational activities, campers are able to have an exciting and enriching experience. Activities include: arts & crafts, games, swimming, field trips, special programs and other creative means of expression and recreation.

**CAMP FEES:** The Weekly Camp fee for the 2017 Summer Day Camp is \$75 per week. A \$10 per session (to hold your space) nonrefundable – nontransferable deposit is required when signing your child up for Day Camp. **The deposit will be deducted from the weekly camp fee which is due in full on the Monday(one week in advance) prior to the week your child is attending. Payments in full not received one week in advance will result in forfeiting your child’s space in that session.**

**PAYMENTS:** **The Weekly Camp Fee is due by the Monday prior to the week your child is to attend camp.** If camp fee is NOT paid by the Monday prior to the week your child is to attend camp, we will open the space up for another camper. Tuesday morning, any campers not paid in full for the following week will lose their space and it will be opened for anyone on the wait list. **NO EXCEPTIONS!** Camp Fees will NOT be accepted on a daily basis. Please see the Summer Day Camp Payment Schedule below for weekly due dates.

\*Camp Fees will NOT be accepted on a daily basis

**HOURS OF OPERATION:** The Summer Day Camp Program will be offered for 9 weeks this summer beginning Monday, June 5th and ending Friday, August 4th. Camp staff will be on duty from 7:30am until 5:30pm.

**DROP OFF/PICK UP PROCEDURES** Campers **MUST** be signed IN and OUT daily. For the safety of the campers, picture identification must be shown at pick-up until staff members become familiar with you and all authorized pick up persons. If you know in advance that you will be picking up before 4:30 please send a note with your camper.

**Breakfast, Lunch, and Snack:** Campers will be provided a nutritious breakfast and lunch every day during camp provided by USDA Summer Food program. A menu will be provided to you with the weekly activity schedule please look at the menu and discuss it with your child. If your child does not want the meal being served, please provide one for him/her. Staff cannot leave camp to go buy a campers lunch. Snacks will be provided throughout the entire summer. Vending and drink machines are only allowed during lunch and snack time. Please be advised that the office cannot give refunds for any lost money as machines are contracted.

**DRESS CODE:** Please dress your child in light colored, comfortable clothing each day for camp. Campers should wear tennis shoes. **NO FLIP FLOPS.** Female campers that have started to develop are required to wear appropriate under garments. Campers will be provided a Camp T-shirt on their first day of camp. Campers should wear their Camp T-Shirt on all Field Trips.

**ITEMS NOT ALLOWED AT CAMP:** Electronic devices are NOT allowed at camp. This includes cell phones, tablets, ipods.mp3 players, and hand held gaming devices. If a camper brings such devices to camp, the device will be collected by the Camp Counselor and retained with the Camp Supervisor until the end of the day.

**THINGS YOUR CHILD WILL NEED AT CAMP:**

1. Labeled **SPRAY** sunscreen with an SPF of 30 or higher. Sunscreen will be applied at least twice during the camp day.
2. A water bottle labeled with the camper’s name.

**MEDICATION:** If a child is to receive medication while at camp, the Program Coordinator must have a completed Authorization to Administer Medication form on file. All medication must remain in the original container from the pharmacy.

**ILLNESS POLICY:** The Camp Supervisor will ask you to pick up your child as soon as possible in the event of the following illnesses; fever of 101 or higher, has an unidentifiable rash or symptom, has diarrhea or vomits. If you are unreachable, the Camp Supervisor will immediately call your child's Emergency Contact person to pick up your child.

**ACCIDENTS:** If a child is injured at our facility, a certified staff member will administer first aid. Parents then will be contacted in cases that are serious enough to warrant communication. If a staff member is unable to reach the parent(s), the emergency phone number (which should have been provided by the parent) will be called in an effort to find someone to come for the child. If an emergency occurs and parents/emergency contact person cannot be reached, an ambulance will be called at parent's expense.

#### **CAMPER CONDUCT/BEHAVIOR EXPECTATIONS:**

Our goal is to create a positive environment for our campers where they can learn and grow while having fun socializing and playing a variety of activities. All campers are expected to treat others as they would like to be treated. With that in mind, abuse of any kind will not be tolerated.

Verbal abuse will NOT be tolerated. (Name calling, rumors, gossiping, etc.) Physical Abuse will NOT be tolerated. (Pushing, grabbing, kicking, hitting, hair pulling, etc.) Rude/Bad attitudes will NOT be tolerated. Foul language will NOT be tolerated! Manners are EXPECTED!

**DISCIPLINE:** Discipline is a joint effort on the part of the staff and child with the assistance of the parents. Specific rules of behavior are explained each Monday morning. For violation of rules or for other sufficient reasons, the children will be disciplined as follows:

**First Offense:** a discussion will take place between the child, counselor and either program coordinator or camp supervisor. The child will be placed in time-out.

**Second Offense:** a discussion will take place between the child, parent, counselor and either program coordinator or camp supervisor.

**Third Offense:** the child will be dismissed from the camp without a refund. The use of corporal punishment is not allowed. The method used is time-out. Time-out is when a child is given time away from an activity, peers, etc. to think about his/her inappropriate behavior and try to develop a positive manner in which to deal with the situation. Time-out is 1 minute per age. Example: If a child is age 6, time-out is 6 minutes.

#### **THEME WEEKS**

Week 1: June 5th - June 9th	"The Great Outdoors"
Week 2: June 12th - June 16th	"All About Fitness"
Week 3: June 19th-June 23rd	"Summer Safari"
Week 4: June 26th-June 30th	"Crafty Critters"
Week 5: July 3rd - July 7th	"Party in the USA"
Week 6: July 10th - July 14th	"Wilderness Warriors"
Week 7: July 17th-July 21st	"Lake Lizards"
Week 8: July 24th-July 28th	"Under the Sea"
Week 9: July 31st - August 4th	"Space Adventures"

**CAMP WILL BE CLOSED ON TUESDAY, JULY 4TH FOR INDEPENDENCE DAY.**